



2020 NZ JUNIOR FESTIVAL – HARLEQUINS

Westwave Aquatic Centre, Auckland

13 - 15 March 2020

2020 NZ Junior Festival – HARLEQUINS

13-15 March 2020, Westwave Aquatic Centre

Swimming New Zealand policies and the New Zealand swimming rules govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

This is a living document and amendments may be made. For the latest information, please check to the Event Page on the [Swimming New Zealand website](#) to ensure you have the correct version.

Event Contact

Event Manager
021 569 436
events@swimming.org.nz

Venue Information

Westwave Aquatic Centre
20 Alderman Drive
Henderson
Auckland

Technical Director

Carlrine Gillespie
Technical Director
rctkgillespie@gmail.com





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General Entry Information

Entries Open 13 January 2020

Entry Deadline

TUESDAY 25 FEBRUARY 2020 at 11.59pm. Late entries will be accepted for 24hrs only via swimmers My Page. A late entry fee will be applied in addition to individual entry fees.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Qualification Criteria

Age as at **13 MARCH 2020.**

The qualifying period is from **1 January 2019 to 23 February 2020.**

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Only results from approved meets will be able to be used as qualifying times.

Individual entry times will be generated by the SNZ Database. Performances competitions not held within the database will not be eligible for use to enter this competition.

All swimmers shall only enter qualified events.

IM Rule:

All swimmers, excluding Para swimmers, must have achieved a qualifying time and enter 100m IM to be eligible to enter this meet.

Any swimmers that haven't met this criteria once entries have closed will be removed from the meet.

Entry Fees

Entry fees are \$13.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No Refunds for any withdrawals before or during the meet. Refunds for any medical withdrawals can be considered if a signed medical certificate is supplied.

Spectator Charges

Door Entry: \$5.00 per session. Tickets will only be available via door sales at the venue.



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Event Specifications

Age Groups

Individual swimmers for the following age groups: 10&U, 11 years, 12 years.

Relays

Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

6x50 Mixed Free Club Relay consists of 3 Male, 3 Female (1 swimmer from each age group)

- 10&U Male & Female
- 11years Male & Female
- 12 years Male & Female

There is no limit on the number of club teams for the 6x50 relay.

4x50 Free Club Relay – both Male and Female relays are swum as 12 & Under

A limit of Two teams per club (2 Male teams & 2 Female teams)

4x50 Medley Club Mixed Relay – consist of 2 males and 2 female swimmers 12 & Under

A limit of Two teams per club

Para Athletes

This event is open to Para swimmers. There are no qualifying times for Para swimmers however a provisional classification or higher must be held. To be provisionally classified, or to discuss the status of your classification, contact National Para Swimming Development Coordinator Cameron Leslie on cameron@swimming.org.nz.

Although there are no qualifying times for Para swimmers, the swimmer must be capable to swim their entered races.

Races for Para swimmers will be 50s and 100s of each stroke, including the 100 IM.

Psych Sheets

Preliminary Psych Sheets will be posted on the SNZ website on **THURSDAY 27 FEBRUARY 2020**.

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11:59pm SUNDAY 1 MARCH 2020**.

Final Psych Sheets will be posted on the SNZ website on **MONDAY 2 MARCH 2020**

Withdrawals/Scratchings

Scratchings for session one should be emailed to aucklandswimming@gmail.com by 10am **Friday 13th March**.

The fine for failure to withdraw from a final is \$50.00. Note: As ALL NZ Junior Festival events are run as timed finals SNZ Policy 008 will apply. *For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*



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Scratchings for sessions two, three and four must be submitted to the control room by the completion of the preceding session.

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

Other T's & C's

Event Photography and Livestreaming

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.



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Athlete Competition Information

Session Times

Morning Sessions - Saturday: Warm Up 7.00am | 8.00am Start

Sunday: Warm Up 8.30am | 9.30am Start

Afternoon Sessions - Warm Up 2.00pm | 3.00pm Start

The pool will be cleared 10minutes prior to start time

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the rear competitor's entrance with your accreditation. Staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators enter through the main entrance, spectators are to remain in designated areas at all times. Event staff will also be monitoring this, if any spectators are seen to be on pool deck they will moved to the spectator area.

Athlete Seating

The seating plan will be posted on the SNZ website.

Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any swimmers without such documentation may not be permitted to swim.

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Self-marshalling will be employed during all sessions. Swimmers will assemble behind the starting blocks 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

Victory Ceremonies/Awards

Ribbons shall be awarded to 1st, 2nd and 3rd place getters in all events. Ribbons will be awarded separately per race for Para swimmers.

The ceremony Timetable will be included in the programmes, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the presentation for that event will take place as soon as possible.



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Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

IT IS AN EXPECTATION THAT ALL SWIMMERS ARE PRESENT AND DRESSED APPROPRIATELY. PRESENTATIONS WILL NOT BE DELAYED IF SWIMMERS ARE NOT PRESENT.

The winning clubs will be based on PB% versus entries. Categories are based on total entries; 1-50, 51-100, 101-200 and 200+

Prize Money for clubs shall be;

- \$250 for each Zone category winner
- \$500 for each National category winner

In the event of a highest percentage tie within a Zone or National category the winner will be determined by the highest number of entries. Furthermore, if the number of entries is tied the prize money will be split.

All calculations will be made by Swimming NZ staff and the winners will be final.

Themed Session

The Sunday morning session will be themed. There will be spot prizes for the best dressed people.

Event Collateral

Each swimmer entered will receive a Junior Festival swim cap.

Each swimmer will be given a PB sticker by their coach after achieving a Personal Best. Swimmers should aim to fill the PB Board on display by the end of the meet.



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Club/Regional Team Managers Information

Accreditation

Clubs are required to complete the Coaches and Managers Application online via the Swimming New Zealand Database on behalf of their coaches and managers who will be attending the meet. For instructions for how to apply please click [here](#).

Accreditation application must be completed by **Wednesday 26 February 2020 by 5:00pm**. Late entries will not be accepted. Event passes will be allocated to Coaches and Managers based on this information. Anyone without accreditation will be required to pay the spectator entry fee.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a **Coach** and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as [volunteer membership type](#). They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued an accreditation pass, these must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

Managers Meeting

There will be a team manager meeting held on **Friday 13 March at 1.00pm in the club room, which is just inside the competitor's rear entrance**. Team managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have **at least one representative** at the meeting to ensure all information is delivered back to the swimmers.

Event Packs

Packs and passes must be collected from the venue from **1.00pm 13 March at the Managers Meeting**.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the regional boxes.

Results

Results will be posted in various locations around the pool.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.



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A PDF of each session's results will be posted on the events page at the conclusion of each session.

Timelines

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated.

Banner Placement

Swimming New Zealand will have signage in and around the facility; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Opening Ceremony

There will be an Opening Ceremony on Friday afternoon at 2.45pm, two athletes per club will be required.

Themed Session

The Sunday morning session will be themed. There will be spot prizes for the best dressed people.

Technical Officials Information

Meeting

There will be a Technical Officials meeting held on **13 March at 2.00pm in the club room, which is just inside the competitor's rear entrance.**

Medical Information

Service	Address	Phone
White Cross A & E	131 Lincoln Rd, Henderson	09 836 3336
First Dental	333 Great North Rd, Henderson	09 837 2260
Henderson Medical Centre Pharmacy	2 Montel Ave, Henderson	09 838 9191
X-Ray, TRG imaging	131 Lincoln Rd, Henderson	09 487 2555
Physio Rehab Group	20 Alderman Dr, Henderson	09 838 0090
Waitakere Hospital	55-75 Lincoln Rd, Henderson	09 839 0000
Emergency – Fire, Police, Ambulance		111
AED	West Wave Aquatic Centre	